



Nevada State High School
★ Public Charter School ★

Special Programs Coordinator (SPC) – Las Vegas and Henderson

Mission: To support students in a college environment with personal, academic, and social skills.

Vision: Every Student College Ready.

NSHS is a fast-growing public charter school network in Nevada hosting one central office and serving approximately 1,000 11th and 12th grade students in eight (8) locations. We continue to meet the community’s demand of preparing high school students to attend college without a requirement for remedial coursework.

This position requires a high degree of accuracy, timeliness, and production across school functions including, but not limited to curriculum/learning management systems, SPED roles, 504 compliance, WIDA/ELL compliance, and homeless liaising. It is essential that any person hired for this position believe in and adhere to the NSHS mission and core values.

Employee Value Proposition:

<p style="text-align: center;">Cultural Fit</p> <p>Core Values: OWN IT: Take responsibility for your actions; BE COMMITTED: Perform at the NSHS Standard; CONTINUOUS IMPROVEMENT: Motivation to improve self and others.</p> <p>Core Focus: To provide opportunities for student success in a college environment that propels them into fulfilling careers.</p> <p>Our Niche: A Real College Experience</p>	<p style="text-align: center;">Total Compensation and Rewards</p> <p>Pay and Benefits: \$40,000 - \$60,000 annual salary. DOE healthcare, dental, vision, LTD. No state/local income tax and state retirement 100% paid (no SS deductions), a savings of approximately 6% - 12% of net pay).</p> <p>Incentives: Annual performance incentive from \$3,000 - \$10,000 that determines future base salary. <i>(Note: A \$40,000 salary can be \$67,000 in 6 years)</i></p>
<p style="text-align: center;">Working Environment</p> <p>NSHS has strong leadership that develops a culture of high expectations and being open and honest. Staff follow simple core processes (progress not perfection) and tools to improve the health of the organization and get everyone pointing in the same direction using EOS®. Staff proposes their work schedule each month and are motivated by a “my kid standard.”</p>	<p style="text-align: center;">Professional Growth</p> <p>Most Fridays, staff conduct collaboration, feedback, training, and professional growth. Departments have funds allotted for conferences and workshops to meet biannual training plans established by the employee and supervisor. Professional development is in the school’s DNA and we are motivated to figure out new ways to improve ourselves and others.</p>

QUALIFICATIONS

- 1) Must possess or be able to acquire by the time of appointment to the positions, a teaching license issued by the Nevada Department of Education; hold or be able to hold an endorsement in a special education area/s (i.e.\ K-12 Generalist Endorsement), TESL/ELAD endorsement preferred.
- 2) MUST be proficient with Microsoft Office (Word/Excel/Outlook)

To apply: Candidates are asked to submit the following: 1) NSHS application, 2) Resume, and 3) Transcripts and/or applicable diploma(s)/degree(s)/license(s)/endorsement(s). Please scan and submit all documents through the school’s help ticket portal here: <http://help.earlycollegenv.com>. **NO HARD COPIES OR EMAILS.**

Hiring Process and Timeline: NSHS is an equal opportunity employer. Candidates can find the NSHS application and the hiring process here: <https://earlycollegenv.com/career-opportunities/>.

CLOSING DATE: Open Until Filled