

**NEVADA STATE HIGH SCHOOL
Public Board Meeting
Thursday, July 16, 2020, 7:05 p.m.
Nevada State High School at Sunrise
2651 N. Green Valley Pkwy, #106
Henderson, NV 89014**

**MINUTES OF MEETING (SUNRISE)
DRAFT**

Members

Present: (By teleconference due to COVID-19 pandemic)

Matthew Fox, Chair
Michael Pelham, Vice Chair
Nohemi Garcia, Clerk
Cathy Sterbentz
Luis Maceria
Saul Wesley
Barbara Graham
Dianna Burns

Members

Absent:

Kelly Moxley

Others

Present:

John Hawk, Chief Operation Officer for NSHS
Wendi Hawk, Chief Executive Officer for NSHS
Andrea McDonald, Academics and Accountability Director
Matt Iles, Marketing and Engagement Director
Danielle Jones, Director of Site Administration
Jennifer Lewis, Director of Site Administration
Jennifer Ludtke, Director of Site Administration
Deborah Whitmoyer, Director of Site Administration
John Shoup , Director of Site Administration
Erika Capulo, Operations Manager
Rollin Heassler, Human Resource Manager
M. Tam Vo, Business Manager
Dayana Vital, Intern

1) **Call to Order, Roll Call, and Pledge of Allegiance.**

Time: 7:36 pm

2) **Public Comments #1.**

Notes:

Wendi Hawk: Introduce Jennifer Ludtke and Jennifer Lewis as new DSAs in Henderson and Southwest, respectively.

- 3) **EXECUTIVE UPDATE:** An update from members of the executive leadership team on the progress and performance of the school
- a. Special legislative session and budget impacts (John Hawk, COO)
 - b. SPCSA support for lottery and comments on point deduction (John Hawk, COO)
 - c. Employee progress on executing performance incentives (John Hawk, COO)
 - d. Safeguarding our schools against current policies and training (John Hawk, COO)
 - e. Information on succession planning (Wendi Hawk, CEO)
 - f. Student progress on student scorecards FY1920 (Wendi Hawk, CEO)

Notes:

John Hawk: No updates to 3a-3f from previous meetings.

- 4) **CONSENT AGENDA:** Information concerning the following consent agenda items has been forwarded to Governing Body members for study prior to the meeting. Unless a Governing Body Member has a question concerning a particular item and asks that it be withdrawn from the consent list, items are approved at one time.;
- (Matthew Fox, Chair) (*For Possible Action*)

- a. Approval of the meeting minutes from 5/14/2020
- b. Approval of the school's student handbook FY2021
- c. Approval of the school's staff handbook FY2021
- d. Approval of the school's assurance memo to SPCSA on volunteering
- e. Approval of Emergency Action Plan/Crisis Plan for FY2021 PCDR_04.003
(*recommended by committee*)
- f. Approval of Internet Safety Policy PLCY_04.002
- g. Approval of Safe and Respectful Learning Environment Policy PLCY_04.003
- h. Approval of Test Security Plan and Test Security Annual Update FY2021
- i. Approval school discipline and firearm report sent to the NV Dept. of Education
- j. Approval of the school's Parent Involvement Plan FY2021
- k. Approval of the school's School Performance Plan FY2021 to comply with the NRS 385.357 plan to improve achievement of pupils under NRS 385.3573
- l. Approval of Nevada State High School Special Education Policy as written by the State Public Charter School Authority and posted on the school's website here
<https://earlycollegenv.com/governance/>
- m. Approval to continue staff and administrative performance incentives
- n. Ratify administrative performance pay and accrual of time from FY1920

- o. Ratify employee contracts for FY2021
- p. Approval of a letter confirming special education \$25,000 set-aside
- q. Approval of limited English proficient implementation process

Notes:

John Hawk – no changes from Flagship. Request for approval of agenda items 4a-4q, only minutes

Matthew Fox moves to approve agenda items 4a-4q. Saul Wesley seconded the motion. Motion carried unanimously 8-0-0.

- 5) Approval of the Nevada State High School’s reopening plan for fall 2020.
(John Hawk, COO) (*For Possible Action*)

Notes:

John Hawk: Same as Flagship

Matthew Fox moved to approve agenda item 5. Nohemi Garcia seconded the motion. Motion carried unanimously 8-0-0.

- 6) Approval to end the schools “Cost Allocation Policy” with each of the school locations and replace with a simplified network fee of 30% DSA revenues coming from the state.
(John Hawk, COO) (*For Possible Action*)

Notes:

John Hawk: Same as flagship.

Matthew Fox moved to approve agenda item 6. Luis Maceira seconded the motion. Motion carried unanimously 8-0-0.

- 7) Approval for Nevada State High School Network to apply for local, State, Federal, or private grants that is consistent with the school’s mission for any school in the network’s portfolio including expansion and replication schools.
(John Hawk, COO) (*For Possible Action*)

Notes:

John Hawk: Same as flagship

Matthew Fox moved to approve agenda item 7. Nohemi Garcia seconded the motion. Motion carried unanimously 8-0-0.

8) Board Member Comments

No comments

9) Public Comment #2.

Public comment on any matter will be taken during this agenda item. No action may be taken on a matter raised under this item until the matter is included on an agenda as an item on which action may be taken. See NRS 241.020. A time limit of three (3) minutes, subject to the discretion of the Chair, will be imposed on public comments. The Governing Body Chair may allow additional public comment at his/her discretion.

No comments

10) Adjournment

Meeting adjourned at 7:44 pm.

DRAFT

Nevada State High School SUNRISE				
FY2021 Purchase order approvals				
Count	PO Number	Status	Vendor	Total
001	20210001	Issued	Maryse Wells	\$ 600.00
002	20210002	Issued	Ellsworth & Stout, LLC	\$ 8,000.00
003	20210003	Issued	Integrata Systems, LLC	\$ 500.00
004	20210004	Closed	Infinite Campus	\$ 4,420.80
005	20210005	Issued	Southwest Gas	\$ 400.00
006	20210006	Issued	Ultimate Building Services, INC	\$ 1,800.00
007	20210007	Issued	SFP Holding Inc	\$ 125.00
008	20210008	Closed	Lamb Carey LLC	\$ 29,664.00
009	20210008-1	Closed	Lamb Carey LLC	\$ 24,832.00
010	20210008-2	Issued	Lamb Carey LLC	\$ 24,832.00
011	20210009	Issued	Amazon.com	\$ 1,400.00
012	20210010	Issued	Canon Solutions America, Inc.	\$ 400.00
013	20210011	Issued	NV Energy	\$ 1,800.00
014	20210012	Issued	Kelly Moxley	\$ 400.00
015	20210013	Issued	Nohemi V Garcia	\$ 400.00
016	20210014	Issued	Barbara Graham	\$ 400.00
017	20210015	Issued	Luis Maceira	\$ 400.00
018	20210016	Issued	Dianna Burns	\$ 400.00
019	20210017	Issued	Saul Wesley	\$ 400.00
020	20210018	Issued	Matthew Fox	\$ 400.00
021	20210019	Issued	Michael Ross Pelham	\$ 400.00
022	20210020	Issued	Cathy Sterbentz	\$ 400.00
023	20210021	Issued	Southern Nevada Health District	\$ 120.00
024	20210022	Issued	Nevada Education Consultants, LLC	\$ 2,340.00
025	20210023	Issued	Phillip Zhang CPA, LTD	\$ 11,700.00
026	20210024	Closed	Integrata Systems, LLC	\$ 7,548.00
027	20210024-1	Closed	Integrata Systems, LLC	\$ 7,826.00
028	20210024-2	Closed	Integrata Systems, LLC	\$ 7,826.00
029	20210024-3	Issued	Integrata Systems, LLC	\$ 7,826.00
030	20210025	Issued	Tutors Across America, LLC	\$ 7,500.00