



Nevada State High School
 ★ Public Charter School ★
Executive Director

Our Mission: Nevada State High School (NSHS) supports students in a college environment with personal, academic and social skills to successfully transition to college using a proven process developed over 15 years.

NSHS is a fast-growing public charter school network in Nevada hosting one central office and serving approximately 900 11th and 12th grade students in seven (7) locations. NSHS continues to meet the community’s demand of preparing high school students to attend college without having to take remedial coursework.

Under minimal direction, the Executive Director serves as Nevada State High School’s educational leader for all Nevada State High School campuses within its network. This position will focus on managing and maintaining school support services; implementing and executing on-school programs; ensuring compliance with all network facilities and execution of grants; and overseeing overall network site losses/gains. Additionally, this position will lead, manage and ensure accountability on all school campuses of the school’s core values of responsibility, integrity, and motivation. This is a salaried, full-time, 12-month position that requires nearly 100% autonomy. This position requires leadership for preparing every student to be college ready graduates.

Employee Value Proposition:

<p style="text-align: center;">Cultural Fit</p> <p>Our daily work is connected to a higher purpose and is focused on getting every student college ready!</p> <p>Core Values: Responsibility (ownership through actions), Motivation (improving self and others), Integrity (consistent, quality, honest results).</p> <p>Core Focus: We are empowering the next great generation of students in a real college experience.</p>	<p style="text-align: center;">Total Compensation and Rewards</p> <p>Pay and Benefits: \$90,000 - \$120,000 DOE healthcare, dental, vision, LTD. No state/local income tax and state retirement 100% paid (no SS deductions) (savings of approx. 6% - 12% of net pay). Two (2) days of PTO per month and federal holidays.</p> <p>Incentives: Annual performance pay structure \$3,000 - \$10,000 and determines base for future year’s pay. <i>NOTE: \$40,000 could be a base of \$67,000 in six years</i></p>
<p style="text-align: center;">Working Environment</p> <p>NSHS has strong leadership that develop a culture of high expectations being open and honest. Staff follow simple core processes (progress not perfection) and tools to improve the health of the organization and get everyone pointing in the same direction using EOS®. Staff proposes their work schedule each month and are motivated by a “my kid standard.”</p>	<p style="text-align: center;">Professional Growth</p> <p>Most Fridays, staff conduct collaboration, feedback, training, and professional growth. Departments have funds allotted for conferences and workshops to meet the bi-annual training plans established by the employee and supervisor. Professional development is in the school’s DNA and we are motivated to figure out new ways to improve ourselves and others.</p>

QUALIFICATIONS

1. Has obtained or is eligible for a Nevada High School Teacher License with administrative endorsement;
2. Has demonstrated leadership ability with a preferred administrative experience in education;
3. Has knowledge of high school and college curricula;
4. Has knowledge of child development, learning theories, and effective teaching techniques;
5. Gold or Platinum ACT Workkeys NCRC preferred if you are interested applicants can register to test here: <https://www.act.org/content/act/en/products-and-services/workkeys-for-job-seekers.html>
6. MUST be proficient with Microsoft Office (Word/Excel/Outlook/Access);
7. Bilingual in English and Spanish a plus

To apply: Candidates are asked to submit the following: 1) NSHS application, 2) resume, and 3) transcripts and/or applicable diploma(s)/degree(s)/license(s)/endorsement(s). Please scan and submit all documents through the school’s help ticket portal here: <http://help.earlycollegenv.com> **NO HARD COPIES OR EMAILS.**

Hiring Process and Timeline: NSHS is an equal opportunity employer. Candidates can find the NSHS application and the hiring process here: <https://earlycollegenv.com/career-opportunities/>

CLOSING DATE: Open Until Filled